

# PREMIER TRAINING - AAT ACCOUNTING QUALIFICATION ENROLMENT FORM

## Section 1a: Your details

Mr/Miss/Ms/Mrs\* Maiden name \_\_\_\_\_  
\_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Post Code: \_\_\_\_\_  
Home: \_\_\_\_\_  
Work: \_\_\_\_\_  
Mobile: \_\_\_\_\_  
Email home: \_\_\_\_\_  
Email work: \_\_\_\_\_

## Section 1b: Delivery address

Please provide a delivery address where someone can sign for the study materials during business hours Monday-Friday:

\_\_\_\_\_  
\_\_\_\_\_  
Post code: \_\_\_\_\_

## Section 1c: Previous qualifications

Please provide details of any relevant qualifications within accounts:

Date of birth: \_\_\_\_\_

## Section 1d: Where did you here about Premier Training?

\_\_\_\_\_

## Section 2: Course details:

Please select the course/level you wish to enrol onto:

Level 2 Certificate in Accounting £699  Level 3 Diploma in Accounting £749  Level 4 Diploma in Accounting £799

Level 4 Diploma in Accounting optional units - please choose two from the following four units:

1. Credit Control  2. External Auditing  3. Cash Management  4. Personal Tax  exam date: before 31<sup>st</sup> Dec 2014   
after 31<sup>st</sup> Dec 2014  4. Business Tax  exam date: before Dec 2014  after Dec 2014  Decide later

### Postage and Packaging

UK: £17 (per level)  Overseas : £49 (per level)\*

### Further reading: Frank Woods Business Accounting 12<sup>th</sup> Edition

Volume 1: £43.99  Volume 2: £43.99

\*Please note if delivery is not in the UK mainland the P&P is a quote and we will confirm the final amount of P&P due when the delivery address has been confirmed. (Please note the AAT admission, annual membership, assessment fees and exam centre fees are not included in the course fees)

Total amount payable £ \_\_\_\_\_ **COURSE FEES INCLUDE VAT**

## Section 3: Student / Employers authorisation If you wish Premier Training to invoice your employer for the course fees please complete this section:

Company name: \_\_\_\_\_ Company address: \_\_\_\_\_  
\_\_\_\_\_ Post Code: \_\_\_\_\_

### Please supply an email address for the accounts dept:

I/We are responsible for payment of all fees due on receipt of the invoice in respect of the student here named and undertake to inform you in writing of any changes to this agreement. I/We understand that I/we are fully responsible for the payment of fees due in all circumstances including termination of employment or cancellation of course.

Name \_\_\_\_\_ Position \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Section 3a: Student / Employers authorisation: I/we have read/heard and agreed to the Terms & Conditions (✓)

Send your enrolment form either by post: Premier Training, Premier Training Centre, Prince Henry Drive, Queens Road, Immingham, North East Lincolnshire, DN40 1QY – Alternatively you can fax it to 01469 572349 or scan and email to: info@premiertraining.co.uk

## For office use only

Order taken by: \_\_\_\_\_ Date: \_\_\_\_\_ Processed by: \_\_\_\_\_ Date: \_\_\_\_\_ Sage ref: \_\_\_\_\_ Inv No: \_\_\_\_\_

## Section 4: For office use only – to be completed if paying by instalments

Instalment 1: £ \_\_\_\_\_ date: \_\_\_\_\_ Instalment 2: £ \_\_\_\_\_ date: \_\_\_\_\_

Instalment 3 £ \_\_\_\_\_ date: \_\_\_\_\_ Instalment 4 £ \_\_\_\_\_ date: \_\_\_\_\_

Name and address of card holder if not the student: \_\_\_\_\_  
\_\_\_\_\_